



# MS-302<sup>Q&As</sup>

Microsoft 365 Teamwork Administrator Certification Transition

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### QUESTION 1

Your company has a Microsoft 365 subscription. The company plans to use Office 365 groups and Microsoft Yammer. However, there might be users who do not have a corresponding Yammer identity.

You need to verify which users are only Yammer users.

The solution must minimize administrative effort.

What should you do?

- A. Run the -Get-TeamUser cmdlet and filter the results by GroupId
- B. From the Microsoft 365 admin center, view the usage reports
- C. Run the Get-MSOLUser cmdlet and filter the results by License
- D. Export the users from Yammer. Export the active users from Microsoft 365. Compare the user names.

Correct Answer: D

You can make sure that all of your current Yammer users have corresponding Office 365 identities.

One method to check this is to go to the Export Users page in Yammer and export all users. Then compare that list to the list of users in Office 365 and make any changes reQuired.

References:

<https://docs.microsoft.com/en-us/yammer/configure-your-yammer-network/enforce-office-365-identity>

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### QUESTION 2

You create a new color palette and font schemes.

You need to use the new palette and schemes to customize your SharePoint Server environment.

Where should you add the files you created?

- A. Style Library
- B. Managed Solutions Gallery
- C. Theme Gallery
- D. Master Page Gallery

Correct Answer: C

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### QUESTION 3

You have a SharePoint Server farm that has one web application. The web application contains one site collection. The



site collection contains one site.

You need to enable managed navigation.

What should you do?

- A. From Site Features, activate SharePoint Server Enterprise Site features.
- B. From Site Collection Features, activate SharePoint Server Enterprise Site Collection features.
- C. From Site Features, activate SharePoint Server Publishing.
- D. From Site Collection Features, activate SharePoint Server Publishing Infrastructure.

Correct Answer: C

References: <https://support.office.com/en-us/article/enable-managed-navigation-for-a-site-in-sharepoint-49a067dc-77d2-455d-9e77-250ec7cc0a6d>

#### QUESTION 4

DRAG DROP You need to meet the technical requirements for setting the storage limit. Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:

Actions	Answer Area
Set Admin Center Experience to <b>Use Simple</b> .	
From site collections, configure the server resource quota.	
From the SharePoint admin center, select <b>Settings</b> .	
From site collections, configure the storage quota.	
Set Site Collection Storage Management to <b>Manual</b> .	

Correct Answer:

Actions	Answer Area
Set Admin Center Experience to <b>Use Simple</b> .	From the SharePoint admin center, select <b>Settings</b> .
From site collections, configure the server resource quota.	Set Site Collection Storage Management to <b>Manual</b> .
	From site collections, configure the storage quota.



Scenario: Increase a 100-GB storage limit for the site collection of the marketing department  
Step 1: From the SharePoint Admin center, select Settings  
Step 2: Set Site Collection Storage Management to Manual  
If you prefer to fine tune the

storage space allocated to each site collection, you can set your storage management option to "manual" and specify individual site collection storage limits.

In the left pane, under Admin centers, select SharePoint. If this opens the classic SharePoint admin center, select Try it now to open the new SharePoint admin center.

Sign in to <https://admin.microsoft.com> as a global or SharePoint admin.

Select Settings in the left pane.

Select Site storage limits.

Select Automatic or Manual, and then select Save.

Step 3: From site collections, configure the storage Quota.

Manage individual site collection storage limits

Follow these steps to specify individual site collection storage limits when your storage management option is set to "manual."

In the left pane, under Admin centers, select SharePoint. (You might need to select Show all to see the list of admin centers.) If this opens the classic SharePoint admin center, select Try it now to open the new SharePoint admin center.

On the Active sites page, select a site and then select Storage.

Enter the maximum storage in GB for the site.

Make sure Notifications is turned on to send an email to site collection administrators when the site approaches the storage limit. Then enter a value as a percent for how full you want the storage to be when the email is sent.

Select Save.

References:

<https://docs.microsoft.com/en-us/sharepoint/manage-site-collection-storage-limits>

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## QUESTION 5

You need to meet the technical requirements for the finance department site collection.

What should you do?

- A. From the SecurityandCompliance admin center, create a permission policy
- B. From the SharePoint admin center, select Sharing, and then select Limit external sharing using domains
- C. From the SecurityandCompliance admin center, create a classification label policy
- D. From the SharePoint admin center, select the finance department site collection, and then configure the Share settings



Correct Answer: B

Scenario: Restrict users from sharing content from the finance department site collection to the Litware users

To restrict domains in external sharing in SharePoint Online and OneDrive for Business at the organization level

Sign in to <https://admin.microsoft.com> as a global or SharePoint admin. In the left pane, under Admin centers, select SharePoint. (You might need to select Show all to see the list of admin centers.) If this opens the new SharePoint admin

center, select Classic SharePoint admin center in the left pane.

In the left pane, select sharing.

Under Additional settings, select the Limit external sharing using domains check box. From the drop-down list, choose either Don't allow sharing with users from these blocked domains to deny access to targeted domains or Allow sharing

only with users from these domains to limit access to only to the domains you list.

List the domains (maximum of 1000) in the box provided, using the format domain.com.

References:

<https://docs.microsoft.com/en-us/sharepoint/restricted-domains-sharing>

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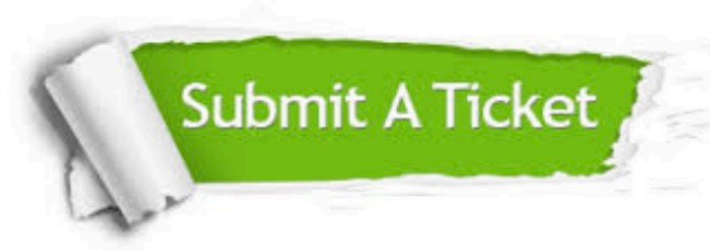
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