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QUESTION 1

The main function of an audit checklist is to:

- A. identify the specific products to be examined
- B. serve as a guide for members of the audit team
- C. save time by auditing only the items listed
- D. expedite the preparation of the final audit report

Correct Answer: B

QUESTION 2

The main purpose for conducting an opening meeting for an audit is to:

- A. clarify the audit objectives
- B. discuss previous audit results
- C. develop audit criteria
- D. establish the scope of the audit

Correct Answer: A

QUESTION 3

During the closing meeting, the lead auditor should do which of the following?

- A. Accept the presentation of objective evidence.
- B. Review the auditor's qualifications.
- C. Perform a causal analysis with the auditee.
- D. Present a summary of audit results.

Correct Answer: D

QUESTION 4

Which of the following behaviors is LEAST important for an auditor to exhibit?

- A. Remaining calm throughout the audit
- B. Displaying honesty and forthrightness
- C. Adhering to the original audit plan
- D. Working in a planned and systematic manner

Correct Answer: C

QUESTION 5

A cause and effect diagram is a useful tool for doing which of the following?

- A. Determining the flow of a process
- B. Detecting shifts in a process
- C. Developing theories based on symptoms
- D. Arranging theories by defect count

Correct Answer: C

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