# CCBA<sup>Q&As</sup>

Certification of Competency in Business Analysis

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### **QUESTION 1**

You work as a project manager for SoftTech Inc. You are working with the project stakeholders to begin the qualitative risk analysis process. You will need all of the following as inputs to the qualitative risk analysis process except for which one?

- A. Risk management plan
- B. Stakeholder register
- C. Project scope statement
- D. Risk register

Correct Answer: B

You would not need the stakeholder register to perform qualitative risk analysis. Qualitative Risk Analysis uses the likelihood and impact of the identified risks in a fast and cost-effective manner. Qualitative Risk Analysis establishes a basis for a focused quantitative analysis or Risk Response Plan by evaluating the precedence of risks with a concern to impact on the project\\'s scope, cost, schedule, and quality objectives. The qualitative risk analysis is conducted at any point in a project life cycle. The primary goal of qualitative risk analysis is to determine proportion of effect and theoretical response. The inputs to the Qualitative Risk Analysis process are: Organizational process assets Project Scope Statement Risk Management Plan Risk Register

### **QUESTION 2**

You are the business analyst for your organization and you\\'re notifying the key stakeholders of a need to gather requirements for an endeavor. One of the stakeholders that you\\'ll need to attend your requirements workshop is the project manager. What role will the project manager have in this workshop?

- A. The project manager will facilitate the requirements workshop.
- B. The project manager will ensure that the needed resources are available.
- C. None, the project manager should not be involved until all of the requirements have been identified.
- D. The project manager will help elicit requirements from the stakeholders.

Correct Answer: B

The role of the project manager in elicitation tasks is to ensure that the needed resources are available.

Answer: C is incorrect. The project manager will likely be involved in the requirements workshop.

Answer: A is incorrect. The project manager won\\'t facilitate the requirements workshop, the business

analyst will.

Answer: D is incorrect. The project manager may help elicit requirements from stakeholders, but this isn\\'t

the best choice for the question.

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#### **QUESTION 3**

A business analyst (BA) is working on a project that has a number of stakeholder conflicts and issues. The BA is finding it difficult to resolve the conflicts and issues effectively. What should the BA do to prevent a similar situation in the future?

- A. Plan business analysis governance
- B. Verify requirements
- C. Perform stakeholder analysis
- D. Validate requirements

Correct Answer: C

Stakeholder analysis involves identifying the stakeholders that may be affected by a proposed initiative or that share a common business need. Stakeholder analysis notes, considers, and analyzes the various characteristics of the identified stakeholders.

### **QUESTION 4**

Which stakeholder(s) will be involved to determine if the requirements can be implemented?

- A. Domain subject matter expert
- B. Implementation subject matter expert
- C. Project team members D. Sponsor

Correct Answer: B

The implementation subject matter expert will be involved in the process to ensure that the requirements can be implemented.

Answer: A is incorrect. The domain subject matter expert may be involved in the review and approval of requirements as defined by the stakeholder by the stakeholder roles and responsibility designation.

Answer: C is incorrect. Project team members aren\\'t involved in the decision of implementation, so this isn\\'t a valid choice for this answer. Answer: D is incorrect. The project sponsor reviews the business case, solution, product scope, and all requirements and approves the documents before implementation.

### **QUESTION 5**

You are a business analyst for your organization. Your current business analysis endeavor includes working with stakeholders who are located in offices around the world. Because these stakeholders are dispersed, what are likely to increase in this endeavor as opposed to a collocated group of stakeholders?

A. Face-to-face meetings



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- B. Communication needs
- C. Risks
- D. Costs

Correct Answer: B

Of all these possible choices, the best answer is that communication needs will increase. Because complex projects often involve non-collocated stakeholders, it may be necessary to travel more often, have more teleconferences or video conferences, or take other measures to provide accurate and consistent communications across offices, countries, and time zones. Answer: A is incorrect. Face-to-face meetings are often the best type of communication, but this isn\\'t the best choice presented. Answer: C is incorrect. Risks do not necessarily increase because the stakeholders are not collocated. Answer: D is incorrect. Costs do not necessarily increase in the business analysis approach because of dispersed stakeholders.

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