



# 77-884<sup>Q&As</sup>

Outlook 2010

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### QUESTION 1

You work as an IT Administrator at ABC.com. You have been asked to implement a new email system. The company plans to deploy Microsoft Office 2010 to the company client computers.

You need to decide what type of email system to implement and what type of email accounts the company users will use.

If you chose to implement IMAP Outlook accounts, which two of the following functions will be unavailable to users? (Choose two).

- A. Contacts.
- B. Contact Groups.
- C. Categories.
- D. Automatic Replies.
- E. Voting Buttons.

Correct Answer: DE

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### QUESTION 2

Employees at ABC.com use computers running Windows 7 Enterprise and Microsoft Office 2010. The company email system runs Microsoft Exchange Server 2010. All company employees use Microsoft Outlook 2010 for their email clients.

A user in the Human Resources (HR) department wants to send a confidential email to all users in the HR department.

How can the HR user ensure that the email expires on a specific date?

- A. By setting the sensitivity level to Confidential.
- B. By configuring the Delay Delivery option.
- C. By selecting the Insert Calendar option.
- D. By configuring the Delivery Options section in the email properties dialog box.

Correct Answer: D

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### QUESTION 3

David works on the helpdesk at ABC.com. Employees at ABC.com use computers running Windows 7 Enterprise and Microsoft Office 2010. The company email system runs Microsoft Exchange Server 2010. All company employees use Microsoft Outlook 2010 for their email clients.

David receives a call from a user named Julie reporting a problem with her Microsoft Outlook. Julie says that she is



unable to preview any attached files using the attachment previewer. She has received attachments including Word documents, Excel spreadsheets, and PowerPoint presentations. However, she is unable to preview any of them.

David connects to Julie's computer. How can David resolve the issue?

- A. By modifying the Email Security settings in the Trust Center.
- B. By selecting the "Apply macro security settings to installed add-ins" checkbox in the Trust Center.
- C. By clearing the "Turn off Attachment Preview" checkbox in the Trust Center.
- D. By installing Microsoft Office on the computer.

Correct Answer: C

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#### QUESTION 4

Employees at ABC.com use computers running Windows 7 Enterprise and Microsoft Office 2010. The employees use Microsoft Outlook 2010 to connect to the IMAP based company email server.

When a user named Kate Bass sends an email, the recipients see the name Kate Bass in the information bar of the email.

Kate had recently got married and changed her name to Kate Jones. Kate's email address has been changed accordingly. However, email recipients still see the name Kate Bass in the information bar of the email.

How can Kate configure her Outlook to display her new name Kate Jones in the in the information bar of emails?

- A. By entering Kate Jones in the from field of emails.
- B. By modifying her account settings.
- C. By modifying the Reply To setting.
- D. By modifying her Auto Reply settings.

Correct Answer: B

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#### QUESTION 5

You work as a Project Manager at ABC.com. Employees at ABC.com use computers running Windows 7 Enterprise and Microsoft Office 2010. The company email system runs Microsoft Exchange Server 2010. All company employees use Microsoft Outlook 2010 for their email clients.

You use the Outlook Calendar to organize your time and schedule activities related to a new project.

Which of the following is described as "an appointment to which you invite people or reserve resources for"?

- A. A Meeting.
- B. An Appointment.



C. An All Day Event.

D. A Task.

E. A To-do

Correct Answer: A

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