



# 70-348<sup>Q&As</sup>

Managing Projects and Portfolios with Microsoft PPM

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### QUESTION 1

You are a project manager for an organization that uses Microsoft PPM to manage project resources. You are responsible for several projects.

Your organization is trying to improve the resource management maturity level, and has just finished the training on the new process for all project and resource managers.

Resource requests must be submitted based on units less than or equal to 75 percent leaving 25 percent of the resources\' capacity for administrative work.

You need to enter the resource requests.

What should you do?

- A. Set the assignment units to 75%
- B. Set the task resource units to 75%.
- C. Set the engagement units to 75%
- D. Set the task type to Fixed Units and the resource units to 75%.

Correct Answer: A

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### QUESTION 2

You are a program manager who is using Microsoft PPM and Microsoft Project to manage an e-commerce portal development program.

The program is separated into individual projects that represent each area of development, so that each group can manage its own tasks while still having progress visibility at the program level.

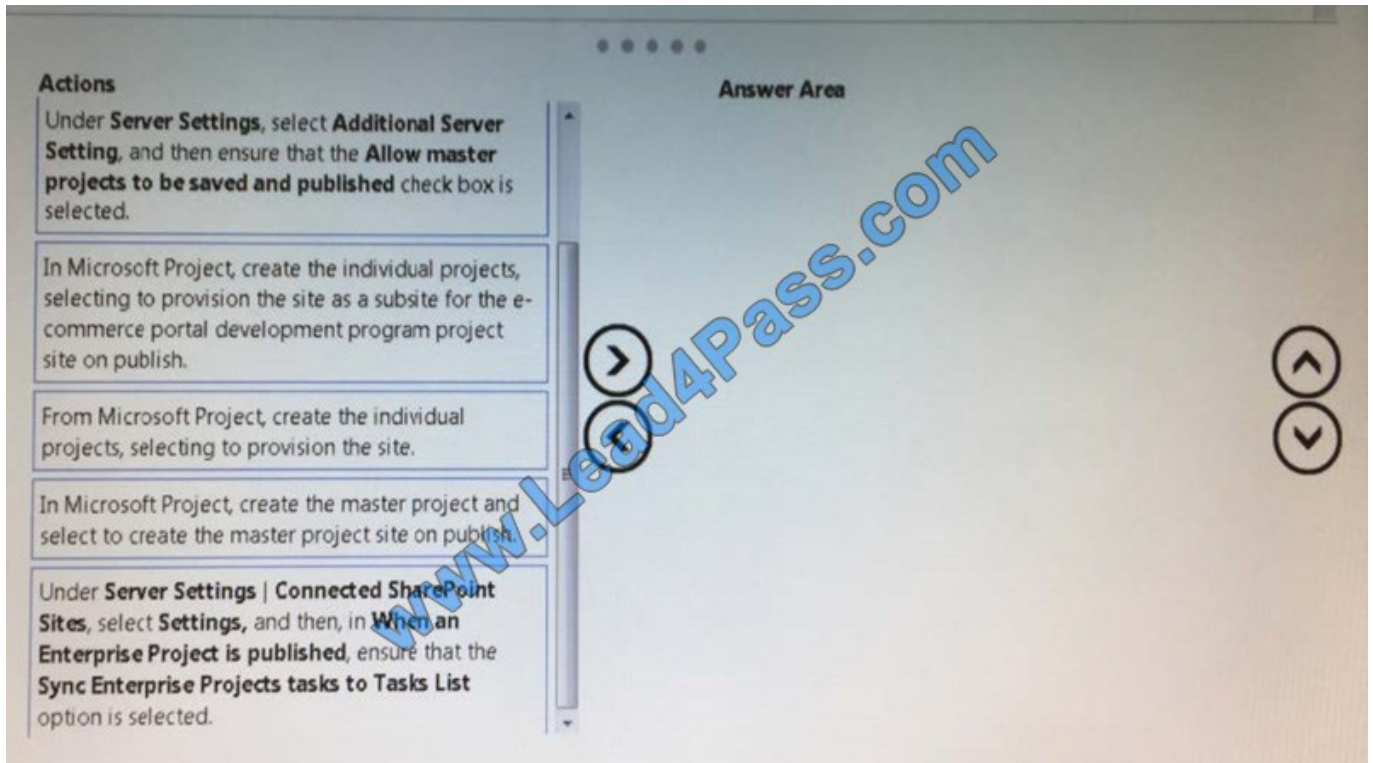
You need to be able to manage the overall program as well as its associated individual projects within Project Center. This includes the project sites associated with both the program and the individual projects. Each individual project site

should be a subsite of the overall program project site.

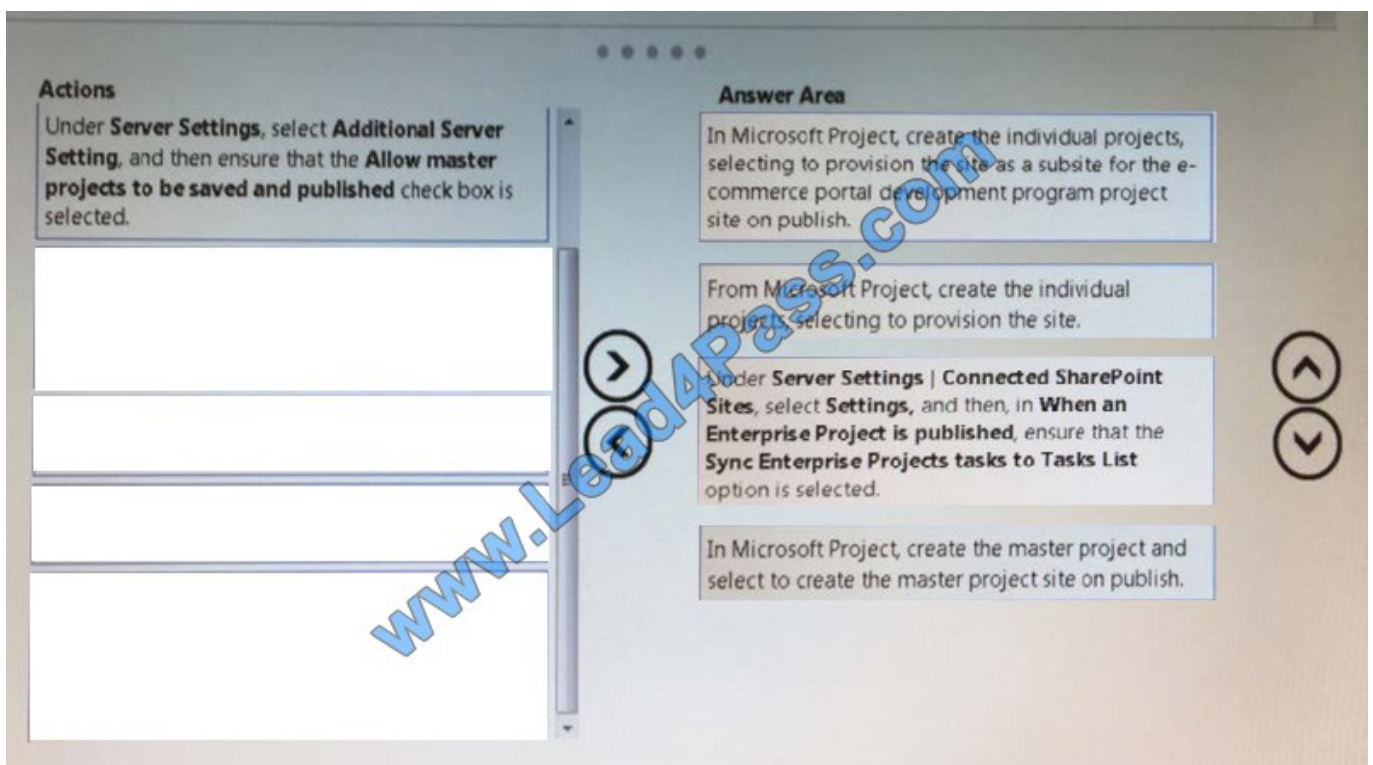
You need to create the master program, the individual projects, and their associated project sites.

Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area, and arrange them in the correct order.

Select and Place:



Correct Answer:



### QUESTION 3

Your organization is in the process of implementing Microsoft PPM.



You need to configure Microsoft PPM to ensure that project managers can choose the tracking method for each of their projects..

On the Task Settings and Display page, what should you do?

- A. Set the tracking method to Free form
- B. Select the check box Force project managers to use the progress reporting method specified above for all projects.
- C. Clear the check box Force project managers to use the progress reporting method specified above for all projects
- D. Set the tracking method to Percent of work complete

Correct Answer: A

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#### QUESTION 4

You are a resource manager in an organization that uses Microsoft PPM for resource management You manage two teams, one local and one remote. Project managers are instructed to always submit resource requests based on generic

roles instead of named resources. Resource managers replace the generic resources with available named resources.

Project managers must not start work on projects that have generic resources assigned.

You need to replace proposed requests with committed, named resources.

Which three actions should you perform? Each correct answer presents part of the solution.

- A. Open resource requests.
- B. Select both the generic and named resource.
- C. Replace the generic resource with a named resource.
- D. Click Build Team.
- E. Select Replace., and accept and confirm the resource.

Correct Answer: ABD

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#### QUESTION 5

You are managing an e-commerce portal development project by using Microsoft PPM.

In order to communicate the status of your project to your stakeholders, you want to create a real time project status report using Microsoft Excel in Office Online Services.

You need to show information about your overall project status and late tasks on your status report What should you do?

- A. From the Report tab in Project Pro for Office 365, select the In Progress | Late Tasks report. Save the report as a .pdf file to the designated reports library in PWA.



- B. From the Project Details view in PWA, change the filter to the Late Tasks filter and copy and paste the tasks into Excel. Save to the designated reports library in PWA.
- C. From the English folder in the PWA Data Connections library, open the OData Task Data ode data connection file.
- D. From the Power Query tab in Excel, select the From other sources | From ODBC option to add data to the report

Correct Answer: D

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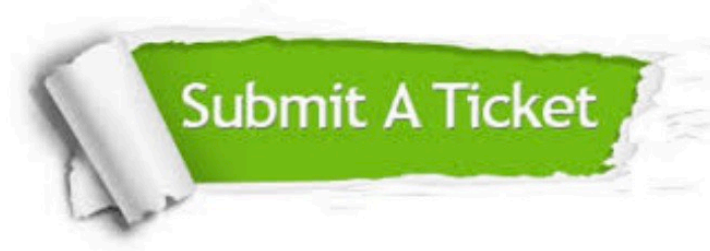
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