



# 70-348<sup>Q&As</sup>

Managing Projects and Portfolios with Microsoft PPM

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### QUESTION 1

You are a project manager in an organization that is using Microsoft PPM. You are managing a 12-month project. Resources have been working on the project for six months.

You need to determine how the project is tracking against the initial goals in terms of duration, work and cost.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area, and arrange them in the correct order.

Select and Place:

The screenshot shows a drag-and-drop interface. On the left, under the heading 'Actions', there are five items in a list box: 'Open the project schedule in Microsoft Project.', 'Edit the project schedule, set the baseline, and compare the baseline with current project data.', 'Open the project schedule in Microsoft Project. On the View tab, select Arrange All.', 'On the Project tab, select Project Information.', and 'Select Statistics.'. On the right, under the heading 'Answer Area', there is an empty space. A large watermark 'www.Lead4Pass.com' is overlaid diagonally across the center. Navigation arrows are visible on the right side of the interface.

Correct Answer:

The screenshot shows the same interface as above, but with three actions moved to the 'Answer Area' in the correct sequence. The 'Answer Area' now contains: 'Open the project schedule in Microsoft Project. On the View tab, select Arrange All.', 'Edit the project schedule, set the baseline, and compare the baseline with current project data.', and 'Select Statistics.'. The 'Actions' list on the left now contains only 'Open the project schedule in Microsoft Project.' and 'On the Project tab, select Project Information.'. A large watermark 'www.Lead4Pass.com' is overlaid diagonally across the center. Navigation arrows are visible on the right side of the interface.

### QUESTION 2

You are a team member on a project that uses Microsoft PPM timesheets for work management. You submit your timesheet by selecting Turn In Final Timesheet. You observe that some actual work is missing from your timesheet.

You need to be able to enter actual work in your timesheet for the project period.



Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area, and arrange them in the correct order

Select and Place:

**Actions**

- Select the timesheet period.
- Recall the timesheet.
- Open your timesheet for editing.
- Navigate to the **Manage timesheets** page.
- Open your timesheet.
- Open the task details.
- Click **Accept**, and then click **Commit**.

**Answer Area**

Correct Answer:

**Actions**

- Recall the timesheet.
- Open your timesheet for editing.
- Navigate to the **Manage timesheets** page.
- Open your timesheet.
- 
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**Answer Area**

- Open the task details.
- Select the timesheet period.
- Click **Accept**, and then click **Commit**.

### QUESTION 3

You are a resource manager in an organization that uses Microsoft PPM for resource management. You manage two teams, one local and one remote. Project managers are instructed to always submit resource requests based on generic

roles instead of named resources. Resource managers replace the generic resources with available named resources.

Project managers must not start work on projects that have generic resources assigned.

You need to replace proposed requests with committed, named resources.



Which three actions should you perform? Each correct answer presents part of the solution.

- A. Open resource requests.
- B. Select both the generic and named resource.
- C. Replace the generic resource with a named resource.
- D. Click Build Team.
- E. Select Replace, and accept and confirm the resource.

Correct Answer: ABD

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#### QUESTION 4

Your organization is using Microsoft PPM to manage large projects. Within the Microsoft PPM environment you use SharePoint sites with task lists to manage smaller projects. You turn on the Timesheets feature.

You must collect information about the time that resources spend on all projects.

You need to ensure that you can capture timesheet data from the existing SharePoint task lists.

Which two actions will achieve the goal? Each correct answer presents a complete solution.

- A. Convert the SharePoint task lists into an enterprise project.
- B. Use the Get Started with Project Web App web part to add existing SharePoint task lists to Project Center.
- C. Activate the enterprise project features for the SharePoint sites.
- D. In Project Center, add existing SharePoint task lists to PWA as a project
- E. In SharePoint, add existing SharePoint task lists to Project Center.

Correct Answer: CE

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#### QUESTION 5

You are managing an e-commerce portal development project by using Microsoft PPM.

In order to communicate the status of your project to your stakeholders, you want to create a real time project status report using Microsoft Excel in Office Online Services.

You need to show information about your overall project status and late tasks on your status report What should you do?

- A. From the Report tab in Project Pro for Office 365, select the In Progress | Late Tasks report. Save the report as a .pdf file to the designated reports library in PWA.
- B. From the Project Details view in PWA, change the filter to the Late Tasks filter and copy and paste the tasks into Excel. Save to the designated reports library in PWA.



C. From the English folder in the PWA Data Connections library, open the OData Task Data ode data connection file.

D. From the Power Query tab in Excel, select the From other sources | From ODBC option to add data to the report

Correct Answer: D

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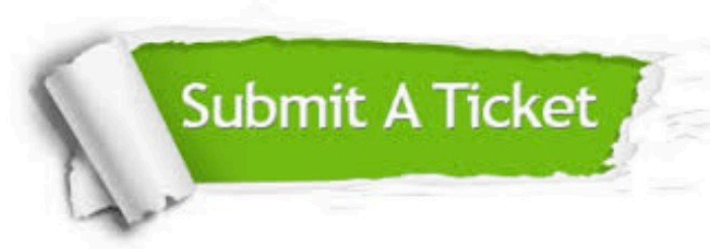
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